



CITY COUNCIL MINUTES

Tuesday, May 7, 2019

Shirley Huffman Auditorium - Civic Center

Present: Mayor Steve Callaway, Councilor Fred Nachtigal, Councilor Kyle Allen, Councilor Anthony Martin, Councilor Olivia Alcaire, and Councilor Beach Pace

Excused: Councilor Rick Van Beveren

Staff Present: Robby Hammond, Simone Brooks, Aubrey Minear, Mark Jackson, Dan Dias, Tom Arnold, Mark Gibson, Charlie Shell, Teresa Galvan, Megan Eatough, Kristi Wilson, Dave Miletich, Colin Miletich, Kevin Hanway, Colin Cooper, Stephanie Chase, John Eastburn, Hillary Ostlund, Lindsay Jacques, Rachel Marble, Lindsay Wochnick, Omar Martinez, Suzanne Linneen, and Katie Jensen

1. Work Session - 6:00 pm - Main Fire Station

1.1. Fire Department Update - Presented by David Downey, Fire Chief

The work session was held.

Regular Session - 7:05 pm - Shirley Huffman Auditorium

Pledge of Allegiance - Mayor Steve Callaway

Call to Order - Roll Call

2. Presentations and Appointments

2.1. Proclamation: Poppy Days – May. Presented to American Legion Auxiliary representative Debra Ashe

2.2. Proclamation: The Year of the Veteran – 2019. Presented to American Legion Auxiliary representative Robert Gnos

2.3. Proclamation: Small Business Week Sunday - May 5-11. Presented to Deanna Palm and Sarah McGraw-Plaster, Hillsboro Chamber of Commerce.

2.4. Proclamation: National Public Works Week - May 19-25. Presented to the Public Works, Water, and Parks & Recreation Department Directors

2.5. Proclamation: Preservation Month - May. Presented to Rachel Marble, Historic Landmark Advisory Council Liaison

2.6. Employee Service Awards:

20 Years

John Eastburn

3. Public Comments Regarding Items Listed On The Agenda

3.1. None.

4. Consent Agenda

4.1. Minutes:

March 5, 2019

March 5, 2019 work session

March 19, 2019

March 19, 2019 work session

April 2, 2019

April 2, 2019 work session

4.2. Consider Transportation Committee's recommendation to approve a contract with OBEC Consulting Engineers for construction engineering services for the Hidden Creek Drive Extension from NE 49th Avenue to NE 53rd Avenue.

4.3. Consider Transportation Committee's recommendation to approve a contract with Harper Houf Peterson Righellis, Inc. for construction engineering services for the NE Jackson School Road project from Grant Street to Evergreen Road.

4.4. Consider Transportation Committee's recommendation to approve a contract with Harper Houf Peterson Righellis, Inc. for preliminary road construction design and engineering services for the extension of NE Huffman Street and NE 30th Avenue, and preliminary construction design and engineering services for regional storm water detention facilities.

Fred Nachtigal made a motion to approve the Consent Agenda as presented. Beach Pace seconded the motion. CARRIED. unanimously.

5. Public Hearings

5.1. None.

6. Unfinished Business

6.1. None.

7. Ordinances:

First Reading:

- 7.1. Consider adopting an ordinance amending Subchapter 2.36 of the Hillsboro Municipal Code clarifying Library Board authority. Ordinance No. 6306 was available.

Fred Nachtigal made a motion to approve the first reading of Ordinance No. 6306. Anthony Martin seconded the motion. CARRIED. unanimously.

- 7.2. Cultural Resource Nomination 001-19: Robert Busch House: Consider the recommendation from the Historic Landmarks Advisory Committee and Planning Commission to adopt an ordinance approving the addition of the Robert Busch House to the Cultural Resource Inventory. Ordinance No. 6307 was available.

Fred Nachtigal made a motion to approve the first reading of Ordinance No. 6307. Beach Pace seconded the motion. CARRIED. unanimously.

- 7.3. Consider adopting an ordinance authorizing the sale of \$37 million plus issuance costs in Full Faith and Credit Bonds for the construction of the Community Center and 53rd. Ordinance No. 6308 was available.

Fred Nachtigal made a motion to approve the first reading of Ordinance No. 6308. Anthony Martin seconded the motion. CARRIED. unanimously.

Second Reading:

- 7.4. Consider Utilities Commission's recommendation to adopt an ordinance adopting the Willamette Water Supply System Intergovernmental Agreement establishing the Willamette Water Supply System Commission. Ordinance No. 6302 was available.

Fred Nachtigal made a motion to adopt Ordinance No. 6302. Beach Pace seconded the motion. CARRIED. unanimously.

- 7.5. Planned Unit Development 006-18: Timberland Glen: Consider Planning Commission's recommendation to adopt an ordinance approving a Planned Unit Development for a 5-lot subdivision with major adjustments in the Single Family Residential 7 zone. Ordinance No. 6305 was available.

Anthony Martin made a motion to adopt Ordinance No. 6305. Kyle Allen seconded the motion. CARRIED. unanimously.

8. New Business

- 8.1. Consider approving the Community Development Block Grant Program Annual Action Plan for Fiscal Year 2019-20, and authorize staff to submit the Action Plan to the Department of Housing and Urban Development.

Fred Nachtigal made a motion to approve the Action Plan and authorize staff to submit the Action Plan to the Department of Housing and Urban Development. Kyle Allen seconded the motion. CARRIED. unanimously.

- 8.2. Consider adopting hiring standards, criteria, and policy directives for recruitment of a City Manager.

Fred Nachtigal made a motion to adopt the hiring standards, criteria, and policy directives as set forth in the staff report and attached position profile and job classification. Anthony Martin seconded the motion. CARRIED. unanimously.

Councilors Martin and Nachtigal said staff did an excellent job drafting the City Manager recruitment materials.

9. Public Comment Regarding Items Not Listed On The Agenda

- 9.1. None.

10. City Manager Report

Mr. Hammond spoke of several recent and upcoming events and expressed his gratitude for Rick Paulson's photography taken during most City events.

11. Advice/Information Items

- 11.1. None.

The meeting was adjourned to work session at 7:40 pm.

12. Work Session - Following Regular Session - Conference Room C113B&C

- 12.1. Surface Water Management Local Service Fee - Presented by Tom Arnold, Public Works Director and Teresa Galvan, Program and Support Manager

The work session was held.

Steve Callaway, Mayor

ATTEST: _____
Amber Ames, City Recorder